



# Standard Administrative Procedure (SAP)

## 24.01.99.L0.06 Safe Use of Outdoor Fires

**First Approved:** August 5, 2014  
**Revised:** July 7, 2017  
April 8, 2022  
**Next Scheduled Review:** April 8, 2027

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### Procedure Statement and Reason for Procedure

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Protection of personnel, property, and the environment is a high priority at Texas A&M International University (TAMIU). The purpose of this SAP is to establish and enforce procedures for the safe use of outdoor fires for cooking and/or recreational purposes.

This SAP applies to all faculty, staff, students, and visitors working at or visiting TAMIU. This SAP does not apply to fires/flames associated with accepted maintenance measures, construction practices, or the use of flame effects or pyrotechnics for entertainment, exhibition, demonstration, or simulation before an audience, or other exclusions specifically addressed herein.

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### Procedures and Responsibilities

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1. COOKING FIRES AND OTHER
  - 1.1 Cooking fires are only allowed:
    - a) where outdoor barbeque grills are provided by TAMIU for such activities; or
    - b) for TAMIU-approved special events.
  - 1.2 Camp fires or open flames outside of an approved barbeque grill are strictly prohibited.

- 1.2.1 All approved outdoor fires in barbeque grills must be supervised and must never be left unattended while burning. Approved wood and charcoal fires must be thoroughly extinguished with water before being left unattended and the extinguished wood/coals must be disposed of in a proper receptacle. Hot wood/coals must never be placed in a trash receptacle or dumpster. Natural vegetation around the campus including, but not limited to, grass, branches, twigs, and leaves may not be used for grilling.
- 1.2.2 Location of barbeque grills must be at least ten (10) feet from combustible materials and a safe distance from vehicles to prevent fires and/or damage to facilities or vehicles. Special attention must be given during the initial fire startup because of the flames that may be generated. Barbeque grills must not be used inside campus buildings. A fire extinguisher must be available at the approved location.
- 1.2.3 Liquid Petroleum (LP) gas containers and equipment use must conform to the manufacturer's specifications. LP gas grills with the gas container attached and portable LP gas containers for grills must not be stored in campus buildings.
- 1.3 This procedure does not apply to fires/flames associated with accepted training, maintenance, or construction practices.

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## **Related Statutes, Policies, Regulations, or Rules**

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[System Policy 24.01, Risk Management](#)  
[System Regulation 24.01.01, Health and Safety](#)

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## **Contact Office**

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Environmental Health & Safety, 956-326-2194, or [safety@tamiu.edu](mailto:safety@tamiu.edu)